

**Official Minutes of the  
NEASO BOARD OF DIRECTORS  
American Chemical Society  
February 12, 2009**

**Board Members Present**

Andrea Prejean (EPP) *President*  
Frattini, Charlotte (MB) *Vice President Via Phone*  
Lisa Zimmerman *Vice President (HDQ)*  
Catherine “Kitty” Johnson (FMS) *Secretary*  
Lynn Malarz (EPP) *Treasurer Via phone*  
Michelle Boyd, (FO)  
Jessica Brinkley (ESPQ)  
Lillian Brown (ITS)  
Donna Fleming (CR)  
Jacqueline Forde (MB) *Via Phone*  
Branita Griffin Henson (NAD) *Via Phone*  
Susan Nogan (EPP)  
JR Roystone (ITS)  
Moirá Saucedo (ITS)

**Board Members absent**

Jennie Young (HIN)  
Doug Terwilliger (MB)

**NEASO Staff**

Dan DiJames (Executive Director/General Counsel)  
Jean Mondejar (Administrative Manager)

**NEASO Representative**

David Schlein (CBMA) Chief Steward

**This meeting of the National Education Association Staff Organization Board of Directors convened on Thursday, February 12, 2009 at the National Chemical Society at 9:40 a.m. with Andrea Prejean President presiding.**

**ADOPTION OF AGENDA**

**Motion:** (Johnson/Boyd) to adopt the agenda with flexibility

**CARRIED**

**Motion:** (Zimmerman/Roystone) to accept the minutes

**CARRIED**

**Motion:** (Executive Committee) to appoint Margaret Anderson to the Headquarters Organizing Committee

**CARRIED**

**Motion:** (Fleming/Johnson) to appoint Karen Johnson, Susan Nogan and Nancy Kochuk of EPP, Helen Li, Derek Weitzel, Jay Hunter and John Roystone of ITS as Stewards

Tabled election of MB Stewards until next meeting.

**CARRIED**

**Motion:** (Executive Committee) to appoint John Roystone to the JLMC Committee

**CARRIED**

**Motion:** (Fleming/Brinkley) to move into executive session (9:50a.m.)

**CARRIED**

**Motion:** (Zimmerman/Brinkley) to return to regular session at (10:00a.m.)

**CARRIED**

**Motion:** (Brinkley/Roystone) to present Alain Jehlen and Bronna Zlochiver with the Marie Warren Award at the NEASO General Membership Meeting

**CARRIED**

**Motion:** (Johnson/Fleming) to accept the NEASO Steward Policy with editorial changes

**CARRIED**

**Discussion Items:**

**Membership Meeting**– Discussion about upcoming meeting included Marie Warren presentation, acknowledgement of committee members, budget discussion, employees completing probation recognition, presidents address and open forum for questions.

**Website Update** – The NEASO website up and running and ready to be rolled out to membership. Discussion about types of activities to be posted on website and administrative rights.

**Shop Steward Policy** – The Shop Steward Policy was presented by Dan DiJames and recommended to the board for adoption.

**MB JLMC** –Discussion about summer scheduling, status of restructuring and handout of restructuring; envisioning of what the company should look like; economical impact on MB; hiring freeze implemented based on economy; no RIF’s just a freeze on hiring through 2010; how will alternative work schedule and telework work during summer hours closing; portion of member service center not off on Fridays but Mondays and other similar discussions.

**Reports:**

**Treasurer** – Lynn Malarz discussed the 1/09 Treasurers Report as well as talked about the maturing of 1 of our CEDAR and how it will be rolled into a CD so it will have liquidity in order to be used during bargaining if necessary. Lynn is also submitting a proposal to NSO for bargaining.

**President** – Andrea Prejean reported on meeting with John Stocks who will be taking over as Director of the Center. Met with John Wilson to discuss transfer of staff who are having hardship issues. Met with Bargaining Team for a first strategy planning meeting. Met with HR Director to discuss various issues around staff-management. Met with various other individuals and committees around NEASO work and concerns. (Report in NEASO office)

**Vice President (HQ)** –Various meetings and discussions with members and committees such as Telework Committee; Communications Committee; AFSE Career Development Committee and other NEASO committees.

**Vice President (MB)** Absent

**Executive Director/General Counsel**– continuous meetings with Stewards, Grievance Committee, Management, Bargaining Committee and NEASO members and NEASO President and Board members. There was a telework appeal that was won. He’s working on a career development plan, employees PIP, disability issues and employee disciplinary actions being challenged. (Report in NEASO office)

**Administrative Manager**- Jean Mondejar reported on assisting with and attending various meetings, responding to members request as well as Board member request. She is gathering information and taking care of the preparation and material gathering for the upcoming NEASO general membership meeting.

**Secretary Report** – Kitty Johnson attended various NEASO committee meetings, and talked with various NEASO Members. Meeting such as the Grievance Committee Meeting, Executive Committee Meeting and the Stewards Meeting. Prepared and distributed the NEASO Board minutes.

**Motion:** (Brinkley/Forde) to adjourn at 11:40 a.m.

**CARRIED**

Respectfully submitted by,  
Kitty Johnson,  
**NEASO Secretary**