

**Official Minutes of the  
NEASO BOARD OF DIRECTORS  
NEA Headquarters  
July 17, 2008**

**Board Members Present**

Andrea Prejean (EPP), *President*  
Lisa Zimmerman (ALE), *Vice President (NEA)*  
Catherine “Kitty” Johnson (FMS) *Secretary*  
Jessica Brinkley (ESPQ)  
Lillian Brown (ITS)  
Donna Fleming (CR)  
Jacqueline Forde (MB) *Via Phone*  
Branita Griffin Henson (NAD)  
Susan Nogan (EPP)  
Patti Ralabate (EPP) *Via Phone*  
Maira Saucedo (ITS)  
Shawn Scott (NMS)  
Doug Terwilliger (MB), *Via Phone*

**Board Members Absent**

Frattoni, Charlotte, *Vice President (MB)*  
Branita Griffin Henson (NAD)  
Lynn Malarz (EPP), *Treasurer*  
Paul Sathrum (HIN)

**NEASO Members**

Jennie Young (HIN)  
Liesel Kuhr (HIN)

**NEASO Staff**

Dan DiJames (Executive Director/General Counsel)  
Jean Mondejar (Administrative Manager)

**This meeting of the National Education Association Staff Organization Board of Directors convened on Thursday, July 17, 2008 at the NEA Headquarters at 9:45 a.m. with Andrea Prejean President presiding.**

**ADOPTION OF AGENDA**

**Motion:** (Scott/Brown) to adopt the agenda with flexibility

**CARRIED**

**Motion:** (Zimmerman/Scott) to accept the minutes as amended

**CARRIED**

**Motion:** (Johnson/Saucedo) to accept HIN Salary (contract) recommendation

**CARRIED**

**Discussion Items:**

Research – There are serious issues in the Research Department with the Stewards. A meeting has been scheduled with Andrea, Dan and Steve. There are 4 new stewards in the Research Department.

C&E – They also have huge problems. AFSE and NEASO are joining together to work with members in this department.

MB – MB JLMC have 2 new committee members Kimberly Adams and Lisa Sotir. They recently had a meeting and things went rather smoothly. MB now has a 4 day work week during the summer and most of the individuals are happy with it. They have created a committee and are talking about alternative work schedules, telecommuting. Dan will continue to go to MB twice a month to communicate with staff and hopefully this will help eliminate problems.

HIN Contract – there is an agreement to establish a salary schedule that will be tailored around the needs of HIN.

MLB – Cathy Williams is getting the committee together to gather data about the Medical Leave Bank.

Update on NEASO Goals and Plans – Lynn, Andrea and Donna have met on their goals and other Board members still have work to do.

Steward training – there will be a steward training on 7/28 & 7/29 and a second training to be scheduled. There will be a great demand for stewards during the upcoming bargaining

Bargaining - There is a need for stewards to be prepared and willing to work during the upcoming bargaining. There will be an 8/08 meeting devoted to bargaining and goals. The bargaining committee is going through different topic areas of the contract. They are discussing timing and issues that we will be faced with. Sometime in 9/08 we will know what type of support they need from the BOD. By the middle of fall they hope to know what the priority issues are. The Bargaining Committee met with the grievance committee and will have another meeting in the near future. There will be Brown Bag Sessions held to educate and inform the NEASO members. One of the ways to get members involved maybe to have Department meetings of NEASO staff. Dan requested word version of NEASO contract Patti will send.

Confidential Staff – discussion tabled until next meeting

Board of Director Meeting Dates – discussed changing meeting dates in order for our Chief Shop Steward to attend.

**Reports:**

**Treasurer** – Lynn Malarz prepared the Treasurers Report for distribution

**President** – Andrea Prejean reported on upcoming bargaining and support strategies. She has also met with various members, Managers, Directors and John Wilson on behalf of NEASO (Report available in NEASO office)

**Vice President (HQ)** – Lisa Zimmerman reported that she has attended various meetings and talked with various members.

**Vice President (MB)** – submitted a written report in her absence (Report available in NEASO office)

**Executive Director/General Counsel**– continuous meetings with Stewards, Grievance Committee, Management, NEASO members and NEASO President and Board members. Update on recent salary schedule agreement. (Report available in NEASO office)

**Administrative Manager**- Jean Mondejar reported on assisting with and attending various meetings, responding to members request as well as Board member request, assisted MB elections committee and carried out continued operation of the NEASO office. (Report available in the NEASO office)

**Secretary Report** – Kitty Johnson attended various NEASO committee meetings, and talked with various NEASO Members and prepared the NEASO Board minutes.

**Motion:** (Nogan/Scott) to adjourn at 11:45 a.m.

**CARRIED**

Respectfully submitted by,  
Kitty Johnson,  
**NEASO Secretary**